

Cariboo Regional District / City of Quesnel

MULTI-CENTRE TASK FORCE

MINUTES

Thursday, March 29, 2007 @ 3:00 pm
CD Hoy Room, City Hall

MEMBERS: CRD Northern Director Mary Glassford (Chair), Quesnel Councillor Ron Craigmyle, Robin Hay, Jim Savage

CITY STAFF: Director of Community Services Eric Kesteloot, Manager of Community Services Darron Campbell, Communications Supervisor Matt Wood, Communications Clerk Carol Anderson

There were three visitors present in the public gallery.

1. Call to Order

Chair Glassford called the meeting to order at 3:13 pm.

2. Minutes

(a) regular meeting of the Multi-Centre Task Force held March 6, 2007

MOVED by R. Craigmyle, Seconded by J. Savage and resolved: THAT the Minutes of the Multi-Centre Task Force Meeting held March 6, 2007 be approved.

CARRIED

(b) notes from a special Public Input meeting held March 15, 2007

MOVED by J. Savage, Seconded by R. Craigmyle and resolved: THAT the Notes from the special Public Input meeting of the Multi-Centre Task Force held March 15, 2007 be received.

CARRIED

3. Correspondence

(a) **form letter (petition) from the Ice Users to JPC**

MOVED by J. Savage, Seconded by R. Craigmyle and resolved: THAT the correspondence/petition from the Ice Users be received.

CARRIED

E. Kesteloot distributed a copy of the petition received from the Ice Users. There were 290 signatures on the petition. The text in the petition read as follows:

The City of Quesnel has been conducting meetings regarding the plans for the new Multi-Centre. It has come to our attention that they only want to build two ice surfaces with this facility. As regular users of the ice surfaces both on and off season, we do not feel this is adequate and will result in even less ice time availability than what we currently have.

We, the undersigned, are displeased with this decision and ask the Joint Planning Committee to reconsider the plan that is currently being proposed.

Question on the basis of the petition and that the possible assumption by the Ice Users is that the arena would be used for other events and thus, take away ice time.

A copy of the petition will be passed on to the Joint Planning Committee.

4. Old Business

(a) **letters of notification for future funding requests**

Letters have been prepared to the Northern Development Initiative Trust Board, Richard Harris MP and Rich Coleman – Minister of Forests and Range indicating the Task Force's intent to seek support funding. A few minor changes to be made to the letters. Copies will be forwarded to the Joint Planning Committee for review and approval to forward.

(b) **Ice User summary sheet**

E. Kesteloot outlined the format of the summary sheet and noted that it will be passed to the consultants for their study as it contains important demographic information.

Discussion on the number of hours of booked ice time it would take to equal the costs of running the facility and the consensus was that there is no possible way to recover costs through ice rental alone.

MOVED by R. Craigmyle, Seconded by R. Hay and resolved: THAT the summary report be accepted.

CARRIED

5. New Business

(a) Public Input process

- i. brochure and ads – M. Wood gave a brief overview of the mail out and the advertisements. Review of the advertising schedule. Kudos to M. Wood for doing such a great job.

M. Wood requested a detailed map of the subregional recreation boundaries from D. Campbell.

D. Campbell noted that the local CRD office would like a schedule of the meetings for visitors to their offices and will provide them with a copy of one of the ads.

- ii. determination of presenters for public meetings – schedule is as follows:

| | | |
|---------------------|-----------------------|--------------|
| Thursday, April 12 | Ecole Baker School | R. Hay |
| Wednesday, April 18 | Red Bluff School | R. Hay |
| Saturday, April 21 | Community Campus | E. Kesteloot |
| Wednesday, May 2 | Bouchie Lake Hall | R. Hay |
| Thursday, May 10 | Barlow Creek School | D. Campbell |
| Tuesday, May 15 | West Fraser Fire Hall | R. Hay |
| Wednesday, May 23 | Dragon Lake School | R. Hay |

The elected officials and Task Force members are encouraged to attend as many meetings as possible. D. Campbell and S. Burich will provide the Northern Directors with a copy of the schedule and ensure that all Area meetings will have staff representation from the CRD.

- iii. power point presentation, FAQ's and questionnaires –

Review of revised power point. General discussion on the meaning of the term “feasibility” for clarification. There are several minor changes to be made.

M. Wood excused himself from the meeting at 4:30 pm.

6. Business Plan

(a) Request For Proposals

One Proposal was received from Yates, Thorn & Associates and was distributed to D. Campbell and J. Savage prior to the meeting.

J. Savage indicated that he had worked with Bob Yates on several major projects in Quesnel. He says that Yates' familiarity with the community will be a benefit to this project. He also says that Yates also brings a sports marketing aspect to facilities with a coordinated approach to marketing.

It was indicated in the proposal that Yates, Thorn & Associates will roll Schick, Schiner into the process.

Discussion on some of the details of the proposal in particular with respect to a quantity surveyor (which may not be required). Perhaps the money saved on that point could be used to partner with some other professionals. Further discussion with the consultant will need to take place.

E. Kesteloot would like to discuss the proposal with both D. Campbell and J. Savage.

MOVED by R. Hay, Seconded by R. Craigmyle and resolved: THAT if staff (D. Campbell and E. Kesteloot) agree on the contents of the proposal, the Task Force will recommend that Yates, Thorn & Associates be retained as Consultant for the Multi-Centre Business Plan.

CARRIED

It was confirmed that staff had the direction to proceed.

7. Multi-Centre Financing Program

J. Savage submitted a draft financing plan which included both objectives and components. He indicated that the objectives were aggressive and required the support of all elected officials. The components included capital financing (donations and contributions, grants and local taxation) and operations financing. Concern noted on in-kind donations from the local mills.

MOVED by R. Hay, Seconded by R. Craigmyle and resolved: THAT the draft financing plan be received as presented and be held for future consideration.

CARRIED

R. Hay noted the need to put together a good package to take to referendum. A financing plan will be presented to the NCJPC after the public input process and business plan results.

R. Hay suggested we return to the draft financing plan mid-June.

General discussion on fundraising prior to the referendum. Agreed that efforts could begin as far as lobbying and grant applications were concerned. Chair Glassford and J. Savage will visit with MP Dick Harris in the next week.

R. Hay excused himself from the meeting at 5:10 pm.

8. Other

Correspondence – received from the Quesnel Theatre Action Group on March 29, 2007 (distributed at the start of the meeting).

MOVED by R. Craigmyle, Seconded by J. Savage and resolved: THAT the correspondence from the Quesnel Theatre Action Group is received.

CARRIED

The members will review the document and discuss at the next meeting if necessary.

Public Input – a request from Cariboo Forest Consultants was received on March 28, 2007 to meet with members of the Task Force for a question and answer period. They have concerns with the location of the proposed Multi-Centre. A meeting date has been set for:

Tuesday, April 3, 2007 @ 11 am
Fraser Room, Quesnel City Hall

C. Anderson to confirm with Cariboo Forest Consultants and email members.

Museum and Heritage – E. Kesteloot advised the Task Force that the Museum feasibility study is proceeding and that the Commission's first meeting with the consultant is on April 13.

Hockey Skills Acceleration Program – General discussion. R. Hay advised that the Society has already been approached by an anonymous donor who is willing to make a contribution for a minimum of \$50,000 towards building this acceleration program into the new multi-centre facility.

This acceleration program will be considered along with the many other ideas coming from the public input process.

9. **Adjournment**

The Task Force would like to meet with Bob Yates at the next meeting. E. Kesteloot will coordinate that date.

The meeting adjourned at 5:25 pm.

The next regular meeting of the Task Force will be held prior to the second public meeting on:

Wednesday, April 18, 2007 @ 3 pm

Fraser Room, City Hall

Dinner will be served.

cc: North Cariboo Joint Planning Committee